

1.00pm – Wednesday 25 May 2011

University of Hull, Scarborough Campus.

Minutes

Present: Tom Fox (Chair), Stephanie Sturrock, Lindy Rowley, Elizabeth McPherson, Martin O’Keeffe, Richard Thompson, Tony Turner, Craig Gaskell, Richard Gunton, Jim Dillon, Andy Sharp, Ken Taylor, Barrie Mason, Angela Atkinson, Pam Reeve, Jo Ireland

Mitch Cook (for agenda item 3)

1. Introductions/welcome

The Chair welcomed everyone to the meeting and introductions were made.

2. Election of Chair

Jl advised there had been one nomination for Chair. Tom Fox, nominated by Stephanie Sturrock and seconded by Javad Ali. There were no other nominations and Tom Fox was elected unanimously for a further term of 3 years.

3. East Meets East

Mitch Cook, the new project co-ordinator for the project updated on progress (update circulated).

It is hoped that the Olympic torch may pass through the Borough. Nominations for torch bearers are open until 29 June 2011 (see Olympic website) and anyone can make a nomination.

Work ongoing to develop joint events, possibly football competition involving Hackney.

Although the direct project delivery element of the original bid was not funded, proposals have been drawn up for direct project delivery in Barrowcliff (to tie in with delivering My Barrowcliff Objectives) and East Whitby. (see agenda item 6)

PR asked whether the northern area was included in the project. Mitch advised that the project included the whole Borough and all schools had been invited to participate.

AS highlighted the forthcoming cycling event and world cup at Dalby. There could be opportunities to link. A marked running track (200m) on the Gallows Close site could provide a lasting legacy.

All agreed that regular updates would be useful, Mitch agreed to send Jl details of significant developments and to attend future meetings.

4. Local Enterprise Zone/Local Enterprise Partnership Update

JD updated. NY and York LEP has now been formally accredited. The Board has been appointed. Barry Dodds is the Chair and includes 8 private and 6 public sector representatives (including Tom Fox). Position still uncertain regarding the coastal LEP. Still a desire to develop this but pending outcomes of Humber discussions.

Local Enterprise Zones provide opportunities and incentives for businesses to set up in an area. All bids for LEZ status require the support of a recognised LEP. Scarborough has put forward a proposal to the NYY LEP. There are 3 others (2 from York and 1 from Selby). Scarborough is considered to be the most credible of the bids but nationally competition will be fierce and there are only 10 other LEZ areas available outside of the major metropolitan areas.

5. Community Partnership Development

Jl advised that Communities and Local Government were consulting on proposals to repeal the "Creating Strong, Safe and Prosperous Communities" statutory guidance, which includes the statutory duty to involve and to prepare a sustainable community strategy.

New, brief guidance will replace this which deals with proposals which require local authorities (in the delivery of their best value duty) to "consult a wide range of local persons, including local voluntary and community organisations and businesses". A further paragraph deals with voluntary sector funding issues, particularly in relation to the withdrawal of funding/decommissioning of services.

Responses to the consultation should be received by 14 June 2011.

In relation to the proposals (previously circulated) re. the development of the board the following was agreed

Health

- The development of the partnership groups for health was noted and supported.
- TT suggested the group may wish to consider early intervention issues and having a representative from a Children and YP service. Tony Turner to suggest a suitable contact to Jl. Jl to raise with the health group.
- The role of the Mental Health Trust was raised, again this to be considered by the health group.

Communication and Engagement

- to establish a time limited working group. To include Tom, Stephanie, Craig, Barrie and Martin. Group to establish key objectives then specialist communication staff to assist with ideas about implementation. Many of these staff already meet as part of the PSE communications group, so should be possible to utilise an existing group.

Operation of the Board

- Private sector representation to be considered in due course, as the local business/enterprise forum develops.
- Board to continue to meet 5/6 times a year with an option to merge meetings if required.

- The need for a clear relationship between the PSE and LSP was acknowledged. Update from the PSE to be scheduled at the next meeting.

Locality/Area Forum Arrangements

There was discussion about the Area Forum representatives. The **Urban Area Forum** operates unchanged and will continue to elect a Chair, however, there are now different arrangements in the areas of the Borough that are parished. To summarise these arrangements are

- In all areas an annual **open forum** event will be held, similar to a question time event. This is to strengthen links between the Board and the various parts of the Borough and enable local residents to raise a range of issues of local concern. This is also an opportunity for the Board to reinforce key messages and information. This builds on a successful event in the northern area in 2010 and a planned event in the urban area in June.
- The Support Groups have been disbanded and rather than quarterly public meetings, more work will be undertaken at a more **local level**.
- Work undertaken at a more local level includes supporting parish/town councils with **parish planning** to encourage communities at a local level to identify and address opportunities and issues of concern. The Community Partnerships Team also provide community development support for communities to deliver projects and initiatives.
- To encourage and support parishes to work collaboratively. A pilot is underway in the **southern area**, to support more devolved decision making through the Southern Area Cluster (and a separate arrangement with Eastfield Parish Council). These pilot arrangements have replaced both the Southern Area Forum and the Borough Council's Southern Area Committee. Depending on the outcome of the pilot these arrangements may be developed in other parts of the Borough.

Given the new arrangements the forums in the southern area, rural area and northern area will no longer elect a chair as they did previously. It was agreed that a community perspective from different areas of the Borough was useful on the Board and should be retained. One option could be to ask the YLCA to nominate three representatives. It was agreed this option should be investigated further. (action JI)

6. Community Fund Under-spend

JI advised that an under-spend of **£28, 942** had been identified from the Community Fund project approved from 2004 – 2007, the period for which the Borough Council were the Accountable Body. Projects will need to be approved in the usual way by NYCC at their Area Committee. Barrie advised that there was a further £12k underspend from projects since 2007, JI to clarify with NYCC.

It was agreed that

- An open bidding round would be inappropriate for such a sum.
- The funding should be used to support on the ground delivery in areas which had already been identified as a priority by the Board.
- This would particularly include the projects initiated and supported by the Board e.g. the Olympic Project (East Meets East) and "My Barrowcliff". It was noted that the original value of the East Meets East project had been reduced by the Board but that they had been given the option to come back to the Board with specific delivery proposals. There are also further projects as part of the My Barrowcliff plan which could benefit from small amounts of funding.

- However, proposals could also be considered from the task groups/ thematic partnership for existing community fund priorities (agreed in May 2010 as alcohol, carbon reduction and employment/skills) for high impact, low cost projects.
- Proposals to be considered by the Board at the July meeting.
- Members to discuss any potential proposals with JI as soon as possible. Proposals (to include outline, evidence of need and costings) to be emailed to JI by **30 June 2011** to enable consideration by Members prior to the next meeting.

7. Funding service Impacts

NYCC – have now approved their second budget. Implementing the One Council Change Programme which includes focus on back office functions and efficiencies. There have been changes to the Executive with new portfolio holders in most areas. Transport bids will be submitted to the DOT next month. This includes the A64 proposals and Whitby Park Ride (joint proposal with NYMNP) to include journeys into the wider park area as well as Whitby Town.

PCT – Currently looking at improving the flow of patients through the system, working with the developing GP commissioning consortia and York and Scarborough Hospital Partnership.

SBC – Continuing to seek efficiencies, working with a performance partner. This links with the work of the PSE in sharing resources and services with other Public Sector organisations.

SeaChange – A number of organisations are still waiting for funding settlements to be confirmed. NYCC looking to cut at least 3% and some services will cease to be funded. NHS to cut at least 4% and again some services will cease to be funded. The impact will be significant for small organisations especially.

Elizabeth (Carers Resource) – highlighted concerns about the impact of funding cuts on mental health services, particularly low level preventative services. Prevention is an ongoing challenge and a key issue for the Borough.

NYMNP – facing a 21.5% cut over 4 years. Taking into account other funding losses, NYMNP looking at a real term cut of 40% over 4 years. Have already implemented a voluntary redundancy package and cut staff by 16%. Consultation undertaken with over 1500 responses and proposals will be considered by the NYMNP Board in July.

8. Apologies

Were received from Janet Jefferson, Javad Ali, Chris Parsons, Steve Smith, Wendy Clews, Shaun Tymon, Richard Grunwell.

9. Minutes of the last meeting (17 March 2011) and matters arising

Minutes were agreed as a true record.
No matters arising.

10 Agenda Planning

Items for the next meeting were agreed as :

- Consideration of proposals for the Community Fund underspend.
- Feedback from communications group
- Children and YP – key issues (Tony Turner to lead)
- Feedback from PSE (Hilary Jones to attend)

Any requests for agenda items to be made to JI prior to next meeting.

11. Any other business

Elizabeth advised members that it was **Carers Week** (13-19 June).

Lindy reminded Members about the forthcoming **Urban Area Forum Question Time** event on 15th June. Members were asked to display information and promote the event, where appropriate.

JI advised that work was ongoing in relation to the new **alcohol harm reduction** strategy and a draft should be available for the next meeting.

The **Financial Inclusion Forum** has been established and has now met twice, with local groups focusing on work in Eastfield and Barrowcliff. Attendance is good and growing, with good engagement from a wide range of organisations. An initial priority is loan sharks and high costs doorstep lending and a programme of work has been developed to try and tackle this, in partnership with the regional loan shark team. Anyone who would like further information to contact Jo.

Copies of the final **“My Barrowcliff”** action plan and summary leaflet were circulated. Leaflets will be distributed to all households on the estate from the end of the week.

12 Date of next meetings

NB It was agreed that the networking opportunities prior to the meeting were useful and therefore it was agreed that future meetings will start at 12.30 with lunch, with business to commence at 1pm

Thursday 21 July 2011 - Falsgrave Community Resource Centre
 Thursday 22 September 2011 – Green Lane Centre, Whitby
 Thursday 17 November 2011 -